greenwood

every plant matters

Visitor Guidelines

Fresh Acres Head Office

- 1. Visitors are requested to park in the designated parking bays marked 'Visitors' in the car park.
- 2. Visitors are requested to check in at Reception, signing in the guest book, and using hand sanitiser before they enter the main office area.
- 3. Visitors which are offered a tour of the site should wear appropriate footwear, a high visibility vest, and be accompanied by a Greenwood employee at all times.
- 4. Visitors should be briefed that they are on a fully operational site with machines, mobbing vehicles etc and that they need to be aware of the activity around them.
- 5. Visitors should refrain from physical contact with the plants unless necessary.
- 6. Visitors should sign out of the guest book when they leave the premises.

Nursery sites

- 1. Visitors are requested to park in the designated parking areas on sit.
- 2. Visitors are requested to check in at the relevant office premises on site, to let the Site manager know they have arrived.
- 3. Visitors which are offered a tour of the site should wear appropriate footwear, a high visibility vest, and be accompanied by a Greenwood employee at all times.
- 4. Visitors should be briefed that they are on a fully operational site with machines, mobbing vehicles etc and that they need to be aware of the activity around them.
- 5. Visitors should refrain from physical contact with the plants unless necessary.